

*The City of Pelham*

**MINUTES OF THE WORK SESSION**

**November 14, 2024 – 6:30 p.m. – Council Chambers**

**PRESENT:**

Mayor James Eubanks	Fire Chief, Shane Stinson
Mayor Pro tem Rhonda Brown	Economic Development Director, Cameron Harris
Council Member Bennett Adams	Accounts Payable Clerk, Jasmine Riddle
Council Member Fredrick Davis	Enterprise-Journal, Randy Wind
Council Member Cody Shiver	Ansel Parrish
Council Member, Mistry Troutman	Janie Holton
City Manager, Christian Drake	Janet Haro
Police Chief, Nealie McCormick	Jackson Willis
Asst. Police Chief, Rod Williams	

\*\*\* Absent from the meeting was Council Member Robinson. \*\*\*

With a quorum present, Mayor Eubanks called the meeting to order at 6:31 p.m. Council Member Troutman provided the opening prayer.

**CITIZEN'S COMMENTS**

There were no citizen comments.

**APPROVAL OF MINUTES**

Minutes for approval: October 21, 2024, Council Meeting and November 14, 2024 Work Session.

This will be an **ACTION ITEM**.

**DEPARTMENT REPORTS**

A review of all department reports. Economic Development Director Cameron Harris presented his quarterly report. He and Main Street Organization Chairperson Mistry Troutman presented Janet Haro and Jackson Willis with certificates of appreciation for their work done hosting the Pelham Haunted Asylum during October.

## FINANCIAL REPORT

A review of the financial report.

### ALCOHOL LICENSE-DISCOUNT LIQUOR, 456 BAGGS AVE

Discount Liquor at 456 Baggs Ave is changing ownership and needs a new alcohol license for the new owner. City Manager Drake presented the recommendation provided by Police Chief Nealie McCormick. There were no findings that would disqualify the applicant from obtaining an alcohol license.

City Manager Drake is recommending the Council approve the alcohol license for Discount Liquor.

This will be an **ACTION ITEM**.

### ALCOHOL LICENSES FOR 2025

City Manager Drake presented a list of all current alcohol license holders for the City of Pelham. None of the current alcohol license holders have any findings that would disqualify them from continuing to have the licenses.

City Manager Drake is recommending the Council approve the renewal of all of the current alcohol licenses.

This will be an **ACTION ITEM**.

### FIRE DEPARTMENT GRANT WRITRE CONTRACT

City Manager Drake presented a proposed contract from Davidson's Grant Writing for the purpose of securing the Staffing for Adequate Fire and Emergency Response (SAFER) grant and the Assistance to Firefighter Grants (AFG). These grants will help fund personnel for the fire department and fund much needed equipment for the fire department.

City Manager Drake is recommending the Council approve entering a contract with Davidson's Grant Writing.

This will be an **ACTION ITEM**.

## FIRE DEPARTMENT CASCADE SYSTEM

City Manager Drake presented quotes provided by Fire Chief Stinson for the purchase of a cascade system. The cascade system will allow the fire department to be able to fill their oxygen packs at the station. The quotes provided were:

Ten-8 Fire & Safety: \$47, 782.33

MBS Safety Solutions: \$52, 059.72

Municipal Emergency Services: \$93, 081.67

City Manager Drake is recommending the Council approve the purchase of the cascade system from Ten-8 Fire & Safety in the amount of \$42, 782.33.

This will be an **ACTION ITEM**.

## ROAD CLOSURES

Pelham Downtown Development Authority and Pelham Main Street are requesting a road closure for their Small Business Saturday event to be held November 30, 2024, from 9:00 am until 5:00 p.m. The requested road closure will cover Mathewson Ave from the intersection of Blythe St to the intersection of McLaughlin St.

The Pelham Chamber of Commerce is requesting a road closure for their annual Christmas parade to be held December 3, 2024. Line up for the parade will begin at 4:30 pm and the parade will begin at 7:00 pm. They are requesting the roads for the traditional parade route be closed as well as a portion of Sapp Ave from the intersection of Palmer St to the intersection of Burum St.

Pelham Feed and Seed is requesting a road closure for their Farmer's Market event to be held December 14, 2024, from 9:00 am until 1:00 pm. They are requesting that Jackson St from the intersection of McLaughlin St to the intersection of W RR St be closed.

City Manager Drake is recommending the Council approve all the road closures requested.

This will be an **ACTION ITEM**.

## 2025 STREET PAVING

City Manager Drake presented a list of suggested roads to be repaired during the 2025 Street Paving Project as well as the cost associated with each road. The roads are W RR St S, W RR St N, Reid St, Mize St, Glauzier St, Wilkes Ave, and Lee Williams Dr.

City Manager Drake is recommending the Council approve the stated streets for the 2025 Street Paving project.

This will be an **ACTION ITEM**.

**ENTERTAINMENT DISTRICT**

City Manager Drake presented information regarding establishing the downtown area as an entertainment district as recommended by the Pelham Downtown Development Authority. Economic Development Director Cameron Harris also provided commentary regarding the entertainment district, explaining how the district would be outline, proposed dates and time for the district to be in effect, and the allowance of alcohol in the district.

**CITIES UNITED SUMMIT**

Mayor Eubanks discussed the upcoming Cities United Summit that will be held in January. Registration will open Monday, November 18, 2024. He advised the Council to register as early as possible.

**ADJOURN**

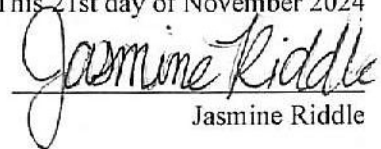
**Mayor Eubanks declared the meeting closed at 8:02 p.m.**

  
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Mayor, James Eubanks



AUTHENTICATED:

This 21st day of November 2024

  
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Jasmine Riddle

